



AVANTHI'S St.THERESSA INSTITUTE OF Engineering & Technology

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(Approved by AICTE, Recognised by the Govt. of A.P., & Affiliated to JNTU-GV, Vizianagaram)

Garividi (Cheepurupalli) Vizianagaram Dist - 535101

website : www.sttheressaengg.ac.in

email : astiet@sttheressaengg.ac.in

Date: 06.06.2025

Code Of Conduct

1. Preamble

Avanthi's St. Theresa Institute of Engineering & Technology is committed to maintaining the highest standards of integrity, professionalism, discipline, and ethical behaviour. This Code of Conduct defines the expected behaviour of **faculty, staff, and students** to ensure a harmonious academic environment and uphold the reputation of the institution.

2. Objectives

1. To promote ethical and professional conduct
2. To ensure discipline, respect, and mutual trust
3. To maintain academic integrity and institutional values
4. To create a safe, inclusive, and positive campus environment
5. To comply with statutory and regulatory requirements

3. General Principles (Applicable to All)

All members of the institution shall:

1. Act with honesty, integrity, and responsibility
2. Respect the dignity, rights, and diversity of others
3. Follow institutional rules, regulations, and policies
4. Maintain discipline and decorum on campus
5. Protect institutional property and resources
6. Avoid any form of discrimination, harassment, or misconduct



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A. Code of Conduct for Faculty

4. Professional Responsibilities

Faculty members shall:

1. Deliver academic duties sincerely and competently
2. Follow approved curriculum, academic calendar, and schedules
3. Maintain high standards in teaching, evaluation, and mentoring
4. Continuously update knowledge and skills

5. Ethical Conduct

Faculty shall:

1. Maintain academic honesty and objectivity
2. Avoid favoritism, bias, or discrimination
3. Refrain from accepting gifts or favors influencing decisions
4. Avoid conflict of interest in academic or administrative matters

6. Conduct with Students

Faculty shall:

1. Treat all students fairly and respectfully
2. Encourage academic growth and discipline
3. Avoid any form of harassment or inappropriate behavior
4. Maintain confidentiality of student records



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7. Institutional Responsibilities

Faculty shall:

1. Uphold the reputation and values of the institution
2. Participate in institutional activities and committees
3. Use institutional resources responsibly

B. Code of Conduct for Staff (Non-Teaching & Administrative)

8. Professional Conduct

Staff members shall:

1. Perform duties efficiently, honestly, and responsibly
2. Follow office rules, working hours, and reporting systems
3. Maintain accuracy and confidentiality in official work

9. Workplace Behaviour

Staff shall:

1. Maintain respectful relationships with students, faculty, and colleagues
2. Avoid misuse of authority or institutional resources
3. Not engage in any form of corruption or malpractice

10. Confidentiality and Integrity

Staff members shall:

1. Protect sensitive institutional and personal information
2. Not disclose official information without authorization



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C. Code of Conduct for Students

11. Academic Integrity

Students shall:

1. Maintain honesty in examinations, assignments, and projects
2. Avoid plagiarism, cheating, or academic malpractice
3. Follow attendance and academic regulations

12. Discipline and Behaviour

Students shall:

1. Maintain discipline inside and outside classrooms
2. Respect faculty, staff, and fellow students
3. Wear prescribed uniform / ID card (if applicable)
4. Refrain from ragging, bullying, or violence

13. Campus Conduct

Students shall:

1. Use campus facilities responsibly
2. Avoid damage to institutional property
3. Maintain cleanliness and environmental responsibility

14. Prohibited Activities

Students shall not:

1. Engage in ragging (as per UGC / Supreme Court norms)
2. Use alcohol, drugs, or tobacco on campus



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3. Participate in unlawful, anti-social, or disruptive activities

15. Anti-Ragging Policy

1. The institution follows a **zero-tolerance policy towards ragging**
2. Any violation will result in strict disciplinary action as per UGC norms

16. Sexual Harassment Prevention

1. The institution maintains **zero tolerance** towards sexual harassment
2. Complaints shall be addressed through the **Internal Complaints Committee (ICC)** as per POSH Act, 2013

17. Disciplinary Action

1. Violation of this Code of Conduct shall invite disciplinary action
2. Action may include warning, suspension, termination, or legal proceedings
3. Principles of natural justice shall be followed

18. Implementation and Monitoring

1. The principal and designated committees shall ensure effective implementation
2. Periodic awareness programs shall be conducted

19. Review and Amendments

1. This Code of Conduct shall be reviewed periodically
2. Amendments may be made with approval of the Governing Body


Principal